

LANDLORD VERIFICATION FORM

Date _____

Dear Residence Manager, Landlord, or Agent:

We have received a rental application from _____, currently residing at _____, and they have specified you and/or your company as a present or previous landlord. We would appreciate your response to the following questions below at your earliest convenience. If you do not know the answer or it does not apply, please leave it blank. If you have additional information that may help in our decision, please feel free to add your comments or give us a call @ _____.

- _____ Is the applicant (s) currently renting from you?
- _____ If so, is the applicant current with all rental payments?
- _____ Was the applicant ever late within the last 12 months?
If so, how many times? _____
- _____ Has the applicant ever been more than thirty (30) days late with rent payments?
- _____ Did the applicant have any pets?
If so, how many & what kind/size? _____
- _____ Have you had to give the applicant a notice at any time during the last twelve (12) months? _____
If so, for what reason? _____
- _____ Was there ever any trouble or damages? If so, what kind? _____

- _____ Have you ever received any complaints from neighbors of this applicant?
If so, what kind? _____
Was the matter resolved quickly? _____
- _____ Has the resident completed their lease terms?
- _____ If a current resident, has the applicant given notice to you that they will be moving?
- _____ Was the applicant asked to vacate by you or one of your company representatives?
If so, why? _____

_____ Did you or will you have to withhold part or all of the deposit because of damages?
_____ Is the applicant moving voluntarily or after judicial eviction? _____
_____ Would you rent to this applicant again?
_____ Rent amount during last month of tenancy? _____
_____ Does the applicant owe you any money? If so, how much? _____

Signed by Authorized Manager, Landlord, or Agent Responding

Please send this verification form back to us as soon as possible. Please fax, email, or call us with your responses and/or comments. We will be happy to pick up the form if you are in the _____ area and do not have access to fax or email.

Thank for you assistance in this matter. Your help is greatly appreciated.

Sincerely,

Rental Department
Garrick Realty Network Inc.
718-734-1809

I, _____ do hereby authorize _____
_____, Manager, Landlord or Agent, to release the requested information above to _____
_____ for their review and consideration of my residential rental application.

Signature of Applicant (s)

Date

Signature of Co-Applicant (s)

Date